



## **AGREEMENT ON COORDINATION OF HEALTH PROMOTION in [country and / or region]**

between

**The corporate member: The National / Regional Network of  
Health Promoting Hospitals & Health Services (HPH)  
in [country or region]**

and

**The International HPH Secretariat,  
WHO Collaborating Centre for Evidence based Health Promotion in  
Hospitals, Bispebjerg University Hospital, Copenhagen**

This Agreement is made between the National / Regional Network in [country and / or region] and the International HPH Secretariat, WHO Collaborating Centre (WHO-CC) in Denmark, for the coordination of work related to the Network of HPH in [country and / or region].

### **Mission of HPH**

The Health Promoting Hospitals and Health Services of the International Network shall work towards incorporating the concepts, values, strategies and standards or indicators of health promotion into the organizational structure and culture of the hospital/health service. The goal is better health gain by improving the quality of health care, the relationship between hospitals/health services, the community and the environment, and the conditions for and satisfaction of patients, relatives and staff.

The International Network of Health Promoting Hospitals and Health Services, hereafter referred to as the International HPH Network, follows the principles of WHO regarding health promotion as written down in the Ottawa Charter (1986), the Budapest declaration (1991), the Vienna recommendations (1997), the Bangkok Charter (2006) and the Standards for Health Promotion in Hospitals (2004). The International HPH Network will collaborate with international organizations such as the European Commission and WHO to support the implementation of health promotion strategies, e.g. Patient Safety (2004) and Prevention and control of non-communicable diseases in the WHO European Region (2006).

### **Purpose of HPH**

The International HPH Network shall promote and assist the dissemination of the concept of health promotion in hospitals and health services (as defined in the mission above) and support implementation within countries and regions, internationally, through technical support to members and the initiation of new national / regional networks.



## **The objectives of the International HPH Network**

- To provide leadership on matters critical to health promotion in hospitals and health services and engaging in partnership where joint action is needed
- To shape the research agenda and stimulate the generation, translation and dissemination of valuable knowledge
- To set norms and standards and promote and monitor their implementation
- To articulate ethical and evidence-based policy options
- To provide technical support, catalyse change and build sustainable institutional capacity
- To monitor the development of health promotion in hospitals and health services.

## **Management of the Network**

The Network of HPH in [country and / or region] will be the Coordinating Institution of the HPH Network in [country and / or region] and will act as the focal point between the individual members in [country and / or region] and the International HPH Secretariat, WHO-CC in Copenhagen.

## **Mission and obligations of the corporate member**

The National / Regional Network in [country and / or region], which support the mission and purpose of HPH, shall be eligible for corporate membership thus constituting the corporate members of the HPH network. This network shall represent at least 3 hospitals or health services.

The tasks of a National / Regional HPH Network are:

- To put the mission, purpose and objectives of WHO health promotion principles as described in above into practise on national / regional level by supporting strategic thinking and planning, implementation of health promotion, development of communication systems and training and education
  - To develop a strategy and action plan for implementation
  - To designate a Coordinating Institution and assign a Coordinator
  - To recruit and approve new member hospitals and health services to the National / Regional HPH Network and notify the International HPH Secretariat
  - To collect the membership fee from all their members as defined by the General Assembly and to pay the total amount to the International HPH Secretariat according to the established deadlines
  - To periodically deliver a progress report to the Governance Board
  - To have the rules and functioning of the National / Regional HPH Network approved by their constituent members
- Membership of the International HPH Network shall be subject to the approval of the Governance Board



- An agreement running for 4 years shall be signed by the Coordinating Institution and the International HPH Secretariat
- National / Regional HPH Networks alone shall have the right to vote in the General Assembly. The coordinator will exercise this right or another person authorised by the National / Regional HPH Network. 1 vote per National / Regional HPH Network.

### Date and duration

This agreement shall come into force on the date of the last signature. It shall run for a period of 4 years from the date of signature unless terminated before that date.

A National / Regional HPH Network, not in arrears with its fees, may withdraw its membership from the International HPH Network by written notice to the Governance Board no later than 31 December and twelve months in advance of withdrawal. Any National / Regional HPH Network so withdrawing its membership shall receive formal acknowledgement from Governance Board. The National / Regional HPH Network shall relinquish all rights and responsibilities of membership at the end of the twelve-month period following notice of withdrawal.

The corporate members will, in case of missing payments, get 2 warnings – 1 per calendar year. The 2<sup>nd</sup> warning is followed by exclusion from voting in the General Assembly. If non-payment continues the member will be excluded from the International HPH Network at termination of agreement.

The undersigned parties hereby conclude the present agreement

***For the International HPH Secretariat, WHO Collaborating Centre for Evidence based Health Promotion in Hospitals, Bispebjerg University Hospital, Copenhagen:***

\_\_\_\_\_  
Hanne Tønnesen, MD PhD, Director of WHO-CC

\_\_\_\_\_  
Date

***For the Coordinating Institution in [country and or region]:***

\_\_\_\_\_  
Name and title

\_\_\_\_\_  
Date